

# Conditions of written exams during the Covid-19 outbreak

## Leaflet

From April 20, 2020, exams can be held in compliance with the hygiene regulations and the safety distance, especially those exams that conclude the winter semester 2019/2020..

**Please note:**

### **A. Organisation/Measures on the part of the examiner/University**

1. In order to be able to keep the safety distances, only 10 % of the room capacity is used for the exams. The safety distance is kept not only to the right and left, but also to the front and back. If a candidate needs to see the toilet or submits his exam earlier, direct contact has be avoided. Particular caution is required in lecture halls without aisles (e.g. lecture halls in the KG II, 2004, 2006). Before the exam, the supervisors familiarize themselves with the floor plans of the lecture halls and/or rooms

Example: Rows with 10 seats

```
row X 0 0 0 0 0 0 0 0 X row
row 0 0 0 X 0 0 X 0 0 0 row
row 0 0 0 0 0 0 0 0 0 0 row
row X 0 0 0 0 0 0 0 0 X row
row 0 0 0 X 0 0 X 0 0 0 row
row 0 0 0 0 0 0 0 0 0 0 row
row X 0 0 0 0 0 0 0 0 X row
```

2. The rows are filled from the back to the front

3. The exam sheets are put on the tables in advance; In compliance with the distance requirement, they exams will be handed in after the exam or left on the table so that the supervisor can collect them after the examinees have left the room.

### **B. Organisation/Measures on the part of the student**

1. The student signs the enclosed declaration and brings it along to the exam. Blank forms are also available from the supervisors.

2. The use of a mouth-nose cover (respiratory mask, everyday mask, bandana or similar) is mandatory for supervisory staff and examinees when entering and leaving the buildings/rooms and the rows. It can be removed during the exam.

3. The students are not allowed to gather in front of the rooms before or after the exam.

4. The instructions of the supervisors must be followed.

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### Declaration of the student

I hereby declare that

1. I have no symptoms of the disease (possible symptoms of COVID-19 include: runny nose, sore throat, body aches, fatigue, cough, headache, fever  $> 38^{\circ} \text{C}$ , chills, shortness of breath); if I experience such symptoms, they are due to my allergy,
2. I am not a "Category I" - contact person for a confirmed COVID-19 case and am currently not under domestic quarantine,
3. I have not stayed abroad or in particularly affected regions in the past 14 days,
4. I have not tested COVID-19 positive within the last three weeks.

Printed Name:

Signature: